

SAFE SPORT REPORTING PROCESS

IF IN DOUBT



Swimming Victoria is committed to keeping swimming safe for everyone, in part by following the Swimming Australia Safe Sport Framework. If you're concerned about a potential breach of the Safe Sport Framework, this chart can help you figure out what to do next.

WHO SHOULD MAKE A REPORT?

ANYONE AND EVERYONE CAN MAKE A REPORT!

We should all report any suspected breach of the Safe Sport Framework.
Remember – if in doubt, speak out!

You are legally obligated to report physical & sexual abuse of a child, if you are a:

- Registered medical practitioner
- Nurse or midwife
- Registered teacher or early-childhood learning practitioner
- School principal
- Police officer

**IF THERE IS AN IMMEDIATE
THREAT OF HARM,
SOMEBODY MUST CALL 000
AS SOON AS POSSIBLE**

All people are obligated to report a sexual offence.

WHAT SHOULD I REPORT?

CASE 1

ANYTHING INVOLVING A CHILD OR CRIMINAL CONDUCT

Any concerns, suspicions, or observations regarding:

- Actual abuse or harm (physical or emotional) to a child
- Sexual misconduct or serious criminal conduct
- A breach of the Safe Sport Framework, Code of Conduct, or club policy designed to protect young people

CASE 2

STATE OR INTER-CLUB MATTERS EXCLUDING CASE 1

Any concerns, suspicions, or observations regarding a breach of the Safe Sport Framework which is state related or an inter-club matter, which **DOES NOT** involve child abuse, sexual misconduct, or serious criminal conduct.

CASE 3

GENERAL COMPLAINTS RELATED TO CONDUCT IN SWIMMING

Examples include:

- Bullying
- Harrassment
- Discrimination
- Dissatisfaction with decisions related to the Safe Sport Framework which **DO NOT** involve child abuse, sexual misconduct, or serious criminal conduct.

WHO DO I REPORT TO?

Tell a **SENIOR PERSON**:

- Any Person in a Position of Authority (PPA) in swimming – staff, coach, official, administrator, or volunteer.
- If you are a PPA, tell somebody senior to you
- Call Swimming Australia on (03) 9910 0700

- Child Safety Officer or MPIO
- Any Person in a Position of Authority (PPA) in swimming – staff, coach, official, administrator, or volunteer.
- If you are a PPA, tell somebody senior to you
- Call Swimming Victoria on (03) 9230 9400

- Child Safety Officer or MPIO
- Any Person in a Position of Authority (PPA) in swimming – staff, coach, official, administrator, or volunteer.
- If you are a PPA, tell somebody senior to you
- Call Swimming Victoria on (03) 9230 9400

WHAT DO I SAY?

Provide as much of the following information as you can:

WHO was involved (including witnesses, if any)
WHAT happened/you saw or heard
WHEN it occurred
WHERE it occurred

WHY you are concerned
WHAT impact it has had on you/the person affected
WHAT outcome you or the person affected would like to see

WHAT HAPPENS NEXT?

The senior person must tell Swimming Australia immediately, who may, if required, report it to the police or Child Protection. Swimming Australia will then determine how the matter is handled.

The senior person must refer it to:

- Club administration, if it involves club people
- The club and ASCTA if a coach is involved
- Swimming Victoria, if people from different clubs are involved.

The outcome will depend on the results of the investigation, but can include provisional action to prevent further harm, imposed sanctions, and referral to a tribunal. In some cases, the decisions made can be appealed.

THANK YOU FOR HELPING US KEEP SWIMMING SAFE